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U.S. DEPT. OF JUSTICE  
GENERAL INVESTIGATIVE  
DIVISION

JUN 21 3 15 PM '82

REGISTRATION UNIT

UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON, D.C. 20530

SUPPLEMENTAL STATEMENT

Pursuant to Section 2 of the Foreign Agents  
Registration Act of 1938, as Amended

03 MAY 1982

For Six Month Period Ending \_\_\_\_\_  
(Insert date)

Name of Registrant

Registration No.

JAMAICA TOURIST BOARD

1445

Business Address of Registrant

866 Second Avenue  
New York, N.Y. 10017

I - REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

(1) Residence address	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(2) Citizenship	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(3) Occupation	Yes <input type="checkbox"/>	No <input type="checkbox"/>

(b) If an organization:

(1) Name	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(2) Ownership or control	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(3) Branch offices	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

2. Explain fully all changes, if any, indicated in Item 1.

not applicable

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☒ No ☐

If yes, furnish the following information:

Name

Position

Date Connection  
Ended

D'Arcey Crooks

District Manager

March 31, 1982

(transferred to Chicago Office - April 1, 1982 )

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? ☒ Yes      No ☐

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
John D. Lynch	420 E 54th St, N.Y. 10022	Jamaican	Depty Director	April 1, 1982
George deMercado	85 Rising Rock Road Stamford, Conn 06903	Jamaican	General Mgr.	April 1, 1982

5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal?      Yes ☐      No ☒

If yes, identify each such person and describe his services.

6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period?  
Yes ☐      No ☒

If yes, furnish the following information:

Name	Position or connection	Date terminated
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7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity?  
Yes ☒      No ☐

If yes, furnish the following information:

Name	Residence Address	Position or connection	Date connection began
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See item 4

## II - FOREIGN PRINCIPAL

8. Has your connection with any foreign principal ended during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

*Name of foreign principal*

*Date of Termination*

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9. Have you acquired any new foreign principal<sup>1</sup> during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish following information:

*Name and address of foreign principal*

*Date acquired*

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10. In addition to those named in Items 8 and 9, if any, list the foreign principals<sup>1</sup> whom you continued to represent during the 6 month reporting period.

JAMAICA TOURIST BOARD, 77-83 Knutsford Blvd, Kingston 5, JAMAICA, W.I.

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## III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9, and 10 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

During the six-month reporting period, the Jamaica Tourist Board New York continued to provide information on Jamaica (attractions, facilities, and accommodations) to the cruise ship companies, travel agents, walk-in traffic and the general public requesting information on Jamaica.

The Board also participated in travel trade shows and functions with airline and travel agency personnel.

Details of participation - see attached

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<sup>1</sup> The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity<sup>2</sup> as defined below?

Yes ☐ No ☒

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals?

Yes ☐ No ☒

If yes, describe fully.

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<sup>2</sup> The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

# IV - FINANCIAL INFORMATION

## 14. (a) RECEIPTS - MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise?

Yes ☒ No ☐

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.<sup>3</sup>

<i>Date</i>	<i>From Whom</i>	<i>Purpose</i>	<i>Amount</i>
November 1981	Jamaica Tourist Board - Kingston, Jamaica	general operating purposes	\$50,810
December 1981	"	"	\$50,810
January 1982	"	"	\$50,810
February 1982	"	"	\$50,810
March 1982	"	"	\$50,810
April 1982	"	"	\$50,810
May 1982	"	"	\$50,810
Total			\$355,670.00

## 14. (b) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value<sup>4</sup> other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

<i>Name of foreign principal</i>	<i>Date received</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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<sup>3</sup> A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).

<sup>4</sup> Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS - MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement?    Yes ☒    No ☐

(2) transmitted monies to any such foreign principal?    Yes ☐    No ☒

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
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(see attached)

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Total

15. (b) DISBURSEMENTS - THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value<sup>5</sup> other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes ☐ No ☒

If yes, furnish the following information:

<i>Date disposed</i>	<i>Name of person to whom given</i>	<i>On behalf of what foreign principal</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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not applicable

(c) DISBURSEMENTS - POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value<sup>5</sup> in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes ☐ No ☒

If yes, furnish the following information:

<i>Date</i>	<i>Amount or thing of value</i>	<i>Name of political organization</i>	<i>Name of candidate</i>
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V - POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes ☐ No ☒

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

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<sup>5</sup> Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda?

Yes ☐ No ☒

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following:

☐ Radio or TV broadcasts ☐ Magazine or newspaper ☐ Motion picture films ☐ Letters or telegrams  
articles  
☐ Advertising campaigns ☐ Press releases ☐ Pamphlets or other ☐ Lectures or  
publications speeches  
☐ Other (specify) not applicable

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups:

☐ Public Officials ☐ Newspapers ☐ Libraries  
☐ Legislators ☐ Editors ☐ Educational institutions  
☐ Government agencies ☐ Civic groups or associations ☐ Nationality groups  
☐ Other (Specify) not applicable

21. What language was used in this political propaganda:

☐ English ☐ Other (specify) not applicable

22. Did you file with the Registration Section, Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period?

Yes ☐ No ☐ not applicable

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act? Yes ☐ No ☐ not applicable

24. Did you file with the Registration Section, Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act?

Yes ☐ No ☐ not applicable

## VI - EXHIBITS AND ATTACHMENTS

### 25. EXHIBITS A AND B

- (a) Have you filed for each of the newly acquired foreign principals in Item 9 the following:

Exhibit A<sup>6</sup> Yes ☐ No ☐

Exhibit B<sup>7</sup> Yes ☐ No ☐ not applicable

If no, please attach the required exhibit.

- (a) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period?

Yes ☐ No ☐ not applicable

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment. not applicable

<sup>6</sup> The Exhibit A, which is filed on Form OBD-67 (Formerly DJ-306) sets forth the information required to be disclosed concerning each foreign principal.

<sup>7</sup> The Exhibit B, which is filed on Form OBD-65 (Formerly DJ-304) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.



26. EXHIBIT C

If you have previously filed an Exhibit C<sup>8</sup>, state whether any changes therein have occurred during this 6 month reporting period.

Yes ☐ No ☒

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements, been filed by all of the persons named in Items 5 and 7 of the supplemental statement?

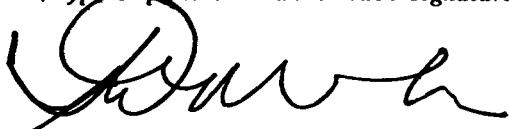
Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) his (their) personal knowledge.

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)

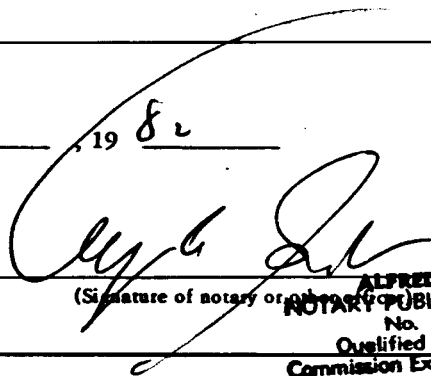
(Type or print name under each signature)



GEORGE deMERCADO

Subscribed and sworn to before me at N.Y.

this 8 day of June, 19 82



ALFRED A. SWENTO  
(Signature of notary or other person authorized to administer oaths)  
NOTARY PUBLIC, State of New York  
No. 41-4726103  
Qualified in Queens County  
Commission Expires March 30, 1984

<sup>8</sup> The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause shown upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, Department of Justice, Washington, D.C. 20530.

## ACTIVITIES

The Jamaica Tourist Board attended and participated in the following seminars and travel trade shows:

November 2 - 16	November 2	- Long Island
	November 3	- New Jersey
	November 4	- New Jersey
	November 5	- Westchester
	November 16	- Pittsburgh
<u>December</u>	December 1 - 10	- Erika Tours in foll. areas
		- Newton, Mass.
		- Providence, Rhode Island
		- Braintree, Mass
		- Nashua, N.H.
		- Wakefield, Mass.
		- Framingham, Mass.
	December 21	- Nobles World of Travel
	December 22	- Caribbean Tours, Wash., D.C.
January	January 3	- Blue Ribbon Tours Promo.
	January 18	- Air Jamaica, Baltimore, Md.
February	February 6 - 7	- Colonie Hill Bridal Show
	February 2	- New Jersey Travel Industry Personnel
	February 9 - 11	- Caribbean Holidays
March		- Allied Tours
		- Tauck Tours
		- Casser Travel
		- Nichi-Bei Tours
		- Campus Tours

JUN 21 3 15 PM '65

REGISTRATION UNIT

## JAMAICA TOURIST BOARD

OFFICE- NEW YORK REGIONALSTATEMENT OF EXPENDITURE FROM APRIL 1 to MAY 31

ITEM	MAY		APRIL		Expend. to date	Balance
	Provi- sion	Expend. This month	Previous Expend.	Expend in Ja.		
Salaries	190,802	11,938.84	11,000.36		22,939.20	167,862.80
Transportation	28,000	4,946.39	2,476.39		7,423.22	20,576.78
Subsistence	23,000	3,870.66	1,921.90		5,792.56	17,207.44
Entertainment	10,000	1,519.99	434.45		1,954.44	8,045.56
Promotions	35,000	9,920.38	7,562.81		17,483.19	17,516.81
Postage	15,000	2,821.44	1,938.52		4,759.96	10,240.04
Shipping	2,500	440.87	334.88		775.75	1,724.25
Stationery	6,000	1,994.07	352.19		2,346.26	3,653.74
Subs. & Dues	1,500	12.00	195.00		207.00	1,293.00
Office Rent	41,000	2,578.70	8,296.63		10,875.33	30,124.67
Maintenance	3,100		40.00		40.00	3,060.00
Telex	24,000	4,699.77	131.35		4,831.12	19,168.88
Mis. & Office Equipment	3,100	482.04	58.00		540.04	2,559.96
Xerox	3,600	84.21			84.21	3,515.79
Uniforms	3,000	1,232.77			1,232.77	1,767.23
	389,607	46,542.13	34,742.92		81,285.05	278,316.95

Prepared by:-  
 Snr. Assistant Accountant.

**JAMAICA TOURIST BOARD - CENTRAL ACCOUNTING OFFICE**

STATEMENT OF EXPENDITURE FROM 1st APRIL 1981 TO March 31, 1982

FOR REGIONAL OFFICE NEW YORK

(1)	(2)	(3)	(4)	(5)	(6)	(7)
ITEM	PROVISION	EXPEND. THIS MONTH	PREVIOUS EXPEND.	EXPEND. IN JAMAICA OR COMMITTED	EXPEND. TO DATE	BALANCE
Salaries incl. retro leave & increased All.	135,602	13,055	122,519		135,574	28
O/S Allowance	14,059	1,046	13,013		14,059	-
Staff Rentals/ Rent Allowance	30,147	1,552	28,595		30,147	-
Ent. Allowance	1,173	288	885		1,173	-
Office Rent	74,480	4,513	60,990		65,503	8,977
Telephone/Ans. Service/Telex/Cables	39,350	15,980	22,521		38,501	849
Insurances	16,796	1,344	15,442		16,786	10
Pension	3,600	946	2,487		3,433	167
Social Security	3,600	1,159	2,233		3,392	208
Mtc. Equipment	3,603	212	3,708		3,920	[112]
Postage	15,280	1,141	14,185		15,326	[ 46]
Xerox	3,150	121	3,142		3,263	[113]
Travel	31,319	6,661	24,039		30,750	569
Subsistence	22,000	3,860	18,829		22,639	[ 689]
Entertainment	12,000	2,492	8,720		11,212	788
Uniforms	3,000	2,360	-		2,360	640
Promotions	72,235	8,836	60,655		69,541	2,694
Stationary and Printing	8,152	1,404	6,742		8,146	6
Shipping	2,535	820	1,672		2,492	43
Subs & Dues	1,100	70	992		1,062	38
Office Expenses	500	-	432		432	68
Miscellaneous	960	96	854		950	10
Refurbishing	30,000	-	-		-	30,000
Prepayment	-	4,281	313		4,594	[4,594]
Capital	1,794	247	1,547		1,794	-
	526,640	72,534	414,565		437,099	39,541

N.B. This Statement does not necessarily take account of payments made by a Jamaica Department against your budget or committed by you.

Senior Assistant Accountant \_\_\_\_\_ Date \_\_\_\_\_

## JAMAICA TRIST BOARD - CENTRAL ACCOUNTING OFFICE

STATEMENT OF EXPENDITURE FROM 1st APRIL 1981 TO February 29, 1982

FOR REGIONAL OFFICE NEW YORK REGION

(1)	(2)	(3)	(4)	(5)	(6)	(7)
ITEM	PROVISION	EXPEND. THIS MONTH	PREVIOUS EXPEND.	EXPEND. IN JAMAICA OR COMMITTED	EXPEND. TO DATE	BALANCE
Salaries - Incl. retro leave pay	\$ 99,037	\$ 13,645	\$ 97,163		\$ 107,808	[3,721 ]
O/S Allowance	15,429	1,890	11,123		13,013	2,416
Increase Allowance	-	14,711	-		14,711	[14,711]
Staff Rentals/ Rent Allowance	35,468	2,104	26,491		23,595	7,873
Ent. Allowance	1,253	237	598		885	373
Office Rent	73,839	4,513	56,477		60,990	12,849
Telephone/Telw. Service/Travel/Utilities	24,000	669	21,852		22,521	1,479
Insurance	15,442	-	15,442		15,442	-
Pension	3,600	-	2,437		2,437	1,113
Social Security	3,600	-	2,233		2,233	1,367
Misc. Allowance	3,708	-	3,708		3,708	-
Postage	14,532	1,654	12,531		14,135	347
Xerox	3,000	264	2,378		3,142	[ 142 ]
Travel	25,570	2,903	21,136		24,089	1,481
Entertainment	24,000	3,233	15,541		18,829	5,171
Uniforms	12,000	1,559	7,161		8,720	3,280
Promotions	3,000	-	-		-	3,000
Stationery/Printing	30,000	27,213	33,442		60,655	19,345
Shipping	7,411	331	6,411		6,742	669
Subs & Dues	2,000	362	1,310		1,672	328
Office Expenses	1,600	230	762		992	608
Miscellaneous	500	86	346		432	68
Capital	960	-	854		854	106
Prepayment	1,547	-	1,547		1,547	-
	-	113	200		313	[ 313 ]
TOTAL	174,753	11,390	103,960		120,350	54,403

N.B. This Statement does not necessarily take account of payments made by a Jamaica Department against your budget or committed by you.

Senior Assistant Accountant

Date

WHITE - CAO

GREEN - INTERNAL AUDITOR

CANARY - GENERAL MANAGER

PINK - REGIONAL OFFICE

GOLD - CHIEF ACCOUNTANT

**JAMAICA TOURIST BOARD - CENTRAL ACCOUNTING OFFICE**

STATEMENT OF EXPENDITURE FROM 1st APRIL 1981 TO January 31, 1982

FOR REGIONAL OFFICE NEW YORK REGION

(1)	(2)	(3)	(4)	(5)	(6)	(7)
ITEM	PROVISION	EXPEND. THIS MONTH	PREVIOUS EXPEND.	EXPEND. IN JAMAICA OR COMMITTED	EXPEND. TO DATE	BALANCE
Salaries (incl. t retro leave pay	99,037	11,527	83,636		94,163	4,924
O/S Allowance	15,429	[ 800 ]	11,923		11,123	43,306
Staff Rentals/ Rent Allowance	32,713	2,029	24,462		26,491	6,227
Acc Allowance	1,258	60	538		593	660
Telephone/Ans Service/Telex/Cables	24,000	3,229	13,623		21,852	2,148
Office Rent	83,859	5,265	51,212		56,477	27,382
Insurances	11,790	1,341	14,101		15,442	[ 3,652 ]
Pension	3,600	904	1,583		2,487	1,113
Social Security	3,600	-	2,233		2,233	1,167
Mtc. Equipment	2,580	793	2,915		3,708	[1,203]
Postage	12,000	1,229	11,302		12,531	[ 531 ]
Xerox	2,000	512	2,356		2,878	122
Travel	25,570	1,683	19,498		21,186	4,384
Subsistence	24,000	515	14,625		15,541	8,459
Entertainment	12,000	435	6,726		7,161	4,839
Uniforms	3,000	-	-		-	3,000
Promotions	80,000	2,899	30,543		33,442	46,559
Stationery/Printing	4,900	603	5,803		6,411	[1,511]
Subs & Dues	1,600	106	656		763	833
Office Expenses	500	33	821		854	106
Capital	1,430	35	1,547		1,547	[ 117 ]
Prepayment		200			200	[ 200 ]
	443,891	23,290	305,453		338,743	110,058

N.B. This Statement does not necessarily take account of payments made by a Jamaica Department against your budget or committed by you.

Senior Assistant Accountant [Signature] Date 2/10/82

WHITE - CAO    GREEN - INTERNAL AUDITOR    CANARY - GENERAL MANAGER    PINK - REGIONAL OFFICE    GOLD - CHIEF ACCOUNTANT

# JAMAICA TOURIST BOARD - CENTRAL ACCOUNTING OFFICE

STATEMENT OF EXPENDITURE FROM 1st APRIL 1981 TO DECEMBER 31, 1981

FOR REGIONAL OFFICE NEW YORK, REGION

(1)	(2)	(3)	(4)	(5)	(6)	(7)
ITEM	PROVISION	EXPEND. THIS MONTH	PREVIOUS EXPEND.	EXPEND. IN JAMAICA OR COMMITTED	EXPEND. TO DATE	BALANCE
Salaries including retro leave pay	99,087.00	5,860.00	76,776.00		82,636.00	16,451.00
O/S Allowance	15,429.00	3,171.00	8,752.00		11,923.00	3,506.00
Staff Rentals/ Rental Allowance	36,463.00	2,647.00	21,815.00		24,462.00	12,001.00
Hrt. Allowance	1,253.00	60.00	478.00		538.00	720.00
Office Rent	93,859.00	5,265.00	45,947.00		51,212.00	32,647.00
Telephone/Trav. Service/Telex/Cables	24,000.00	1,730.00	16,893.00		13,623.00	5,377.00
Insurances	11,761.00	4,752.00	9,049.00		14,101.00	[2,311.00]
Pension	3,690.00	-	1,533.00		1,593.00	2,017.00
Social Security	3,000.00	1,080.00	1,173.00		2,233.00	1,367.00
Misc. Equipment	2,800.00	804.00	2,411.00		2,915.00	[ 415.00 ] ✓
Postage	12,000.00	2,294.00	9,003.00		11,302.00	698.00
Xerox	3,000.00	510.00	1,856.00		2,366.00	634.00
Travel	25,570.00	2,930.00	16,563.00		19,498.00	6,072.00
Subsistence	24,000.00	1,693.00	12,940.00		14,625.00	9,375.00
Entertainment	12,000.00	2,014.00	4,712.00		6,726.00	5,274.00
Uniforms	3,000.00	-	-		-	3,000.00
Promotions 30,000	20,000.00	1,624.00	28,849.00		30,543.00	[ 543.00 ]
Stationery and Printing	4,900.00	387.00	5,416.00		5,803.00	[ 903.00 ] ✓
Shipping	2,000.00	237.00	933.00		1,170.00	830.00
Subs & Dues	1,600.00	-	656.00		656.00	944.00
Office Expenses	500.00	39.00	131.00		170.00	330.00
Miscellaneous	950.00	164.00	657.00		821.00	139.00
Capital	1,430.00	117.00	1,430.00		1,547.00	[117.00] ✓
TOTAL	492,561.00	37,120.00	268,333.00		305,453.00	97,098.00

N.B. This Statement does not necessarily take account of payments made by a Jamaica Department against your budget or committed by you.

Senior Assistant Accountant \_\_\_\_\_ Date \_\_\_\_\_

WHITE - CAO GREEN - INTERNAL AUDITOR CANARY - GENERAL MANAGER PINK - REGIONAL OFFICE GOLD - CHIEF ACCOUNTANT

# JAMAICA TOURIST BOARD - CENTRAL ACCOUNTING OFFICE

STATEMENT OF EXPENDITURE FROM 1st APRIL 1981 TO NOVEMBER 30, 1981

FOR REGIONAL OFFICE NEW YORK, REGION

(1)	(2)	(3)	(4)	(5)	(6)	(7)
ITEM	PROVISION	EXPEND. THIS MONTH	PREVIOUS EXPEND.	EXPEND. IN JAMAICA OR COMMITTED	EXPEND. TO DATE	BALANCE
Salaries	99,037.00	18,310.00	53,466.00		76,786.00	22,311.00
O/S Allowance	15,429.00	1,234.00	7,463.00		3,757.00	6,677.00
Staff Rentals/ Rent Allowance	36,468.00	2,780.00	19,035.00		22,815.00	14,653.00
Ent. Allowance	1,253.00	60.00	413.00		473.00	780.00
Office Rent	33,859.00	5,254.00	40,683.00		45,947.00	37,912.00
Telephone/Answ. Service/Telex/Cables	24,000.00	1,503.00	15,335.00		16,893.00	7,107.00
Insurance	11,790.00	202.00	9,147.00		9,349.00	2,441.00
Pension	3,000.00	-	1,533.00		1,533.00	2,017.00
Social Security	3,000.00	-	1,173.00		1,173.00	2,427.00
Mtc. Equipment	2,500.00	203.00	2,203.00		2,411.00	89.00
Postage	12,000.00	633.00	8,375.00		9,003.00	2,992.00
Marrok	3,000.00	-	1,855.00		1,856.00	1,144.00
Travel	28,570.00	4,345.00	11,722.00		16,568.00	9,002.00
Subsistence	24,000.00	2,349.00	10,591.00		12,940.00	11,060.00
Entertainment	12,000.00	522.00	4,190.00		4,712.00	7,288.00
Uniform	3,000.00	-	-		-	3,000.00
Promotions	30,000.00	5,337.00	2,352.00		28,940.00	1,151.00
Stationery/Printing	4,000.00	399.00	5,017.00		5,416.00	[Nil]
Shipping	2,000.00	337.00	595.00		933.00	1,067.00
Subs & Dues	1,600.00	24.00	632.00		656.00	944.00
Office Expenses	500.00	-	131.00		131.00	369.00
Mtc. Motor Car	-	-	-		-	-
Miscellaneous	950.00	24.00	633.00		657.00	303.00
Capital	1,430.00	-	1,430.00		1,430.00	-
	402,551.00	44,032.00	224,251.00		259,333.00	134,218.00

N.B. This Statement does not necessarily take account of payments made by a Jamaica Department against your budget or committed by you.

Senior Assistant Accountant

Date

WHITE - CAO

GREEN - INTERNAL AUDITOR

CANARY - GENERAL MANAGER

PINK - REGIONAL OFFICE

GOLD - CHIEF ACCOUNTANT